

An Adjunct Professor Position

J. F. Oberlin University invites applications for an adjunct professor position.

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| 1 | Field of Specialization | British and American Culture |
| 2 | Content of work | <p>J. F. Oberlin University is searching for an adjunct professor for 英米文化研究 (E) = Studies in British and American Culture</p> <p>These are all courses for second-year students and above taught in English. The opening is for Fall semester, 2019, with the possibility of renewal for subsequent years. This course is a 4-credit course entailing two 100-minute sessions per week over the course of a 14-week semester. Students are Japanese students who are majoring in English or Global Studies, together with some English speakers from overseas partner schools who are studying at J. F. Oberlin on exchange.</p> |
| 3 | Job Type & Term | Position: Adjunct Professor |
| 4 | Starting date | September 16, 2019 |
| 5 | Application Deadline | June 3, 2019 |
| 6 | Qualifications | <ol style="list-style-type: none"> 1) Ph.D. or Master's degree in British and American Culture, or related fields* 2) Available to work one or preferably multiple week days 3) Minimum of three academic publications 4) Understanding of J. F. Oberlin University's mission and educational philosophy 5) Some proficiency in Japanese is needed |
| 7 | Application Documents | <ol style="list-style-type: none"> 1) A CV listing educational (from senior high school to PhD) and professional experience, etc., with a recent passport-sized photo attached. (The photo must be a hard copy; the CV must include the applicant's telephone number and e-mail address; and the CV must have the applicant's seal [<i>inkan</i>] or signature) 2) A list of publications and other research achievements, similarly with seal or signature. 3) Three copies each of your three most important publications, preferably in English. Regardless of the size of the originals, please submit copies on A4 or letter-size paper; no folding, please. 4) A detailed preliminary syllabus for the course you wish to teach including the topic/content of each of the 28 class sessions. |
| 8 | Selection Process | <ol style="list-style-type: none"> 1) Screening of the application documents 2) Short-listed applicants will be invited by e-mail to the second-stage |

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| | | selection (interview). |
| 9 | Pay | Pay follows J. F. Oberlin University regulations and is commensurate with qualifications and experience. |
| 10 | Notification of Results | Initially by e-mail. |
| 11 | Address | <p>Please send a package containing the above to:</p> <p>Educational Support Section J. F. Oberlin University Planet Fuchinobe Campus 4-16-1 Fuchinobe, Chuo-ku Sagamihara-shi, Kanagawa 252-0206 Japan</p> <p>Note:</p> <p>a. Send by registered mail b. Personal information given in the submitted documents will be treated in accordance with the University's privacy policy and will not be used for any purpose other than screening for the position in question. c. Application materials will not be returned.</p> |
| 12 | Contact | Any inquiries regarding this position should be directed to the Human Resources Committee by e-mail at gcjinji@obirin.ac.jp . |
| 13 | Additional Information | Documents submitted by successful applicants will be retained by the University for purposes of employment. Those submitted by unsuccessful applicants will be disposed of properly. |